

## Board of Directors Meeting

October 14<sup>th</sup>, 2021

Present: Kim Taylor – President  
Scott Turner – Treasurer  
Nathan Burns – Vice President  
Cydele Marchant – Registrar  
Brad Baker – Coach Development Representative  
Alyssa Baker – Equipment Representative  
Claudia Tarasio – AAA Representative  
Sarah Camacho – Social Media and Website Coordinator  
Brian Costello – Head Trainer  
Cheryl Weir – Administrator  
Amanda Hutchings – Ice Convenor/Scheduling Representative

Regrets: Dawar Taylor – Fundraiser and Sponsorship  
Shane Silva – Player Development Representative  
James Giroux – OMHA Representative  
Paul Dobbs – Past President

Meeting Called to order at 7:04 pm

Motion to accept minutes from Urgent Board Meeting on September 30<sup>th</sup>, 2021  
1<sup>st</sup> Claudia Tarasio 2<sup>nd</sup> Kim Taylor

*Action Item: Nathan to type up September Board Meeting Minutes for approval next meeting*

### Application for open board position

- Amanda Hutchings applied for the Ice Convenor/Scheduling Representative position unopposed.

Cheryl made a motion to accept Amanda's application

Motion seconded by Claudia

Approved: Amanda to begin her term as the Ice Convenor/Scheduling Representative

### Schedule

- CRHL schedule updates:
  - New scheduler - has been provided time slots for each division
  - Using the same website, so when games are input they will appear on our side
  - Plan to complete entire season for U11 and up, minus playoffs
- Rep
  - Schedule in 1DB by tomorrow
  - U11 and up: 1.5hr time slot during the week and on the weekend
  - U9: 1 hr during the week and 1.5hrs on the weekend, to begin games in January
    - half ice at this time

- Boards
  - Concerns raised with board set up and take down
    - Staff responsibility to set up/take down due to insurance
    - Arena staff have added responsibilities of checking vaccine passports upon entry
    - Suggestion made to use blue foam pads until games start in January
    - Counter argument made that without a plan in place and practice, come January the same issues will arise and could result in delayed game starts and teams being buzzed off

*Action Item: Kim to follow up with the arena board regarding a contingency plan. To suggest using foam board in the interim, however, request that full boards are to be introduced prior to games starting in January.*

- LL team numbers/practice ice
  - U13 has 3 teams with 2 hrs of practice ice per week.
  - Results in 2 teams with ½ ice and 1 team with full ice per week
  - Suggestion to rotate teams through the full ice hour.
  - U11 resulted in larger teams this season - suggestion to also rotate through the full ice time slot
  - Kim reminded executives that there will be ice that the CRHL will hand back to NVMHA that can be used for the U11 teams.
- Development Ice
  - Discussion of using the other half of the U9 LL practice ice for goalie development sessions
  - Currently 1 hr available on the weekend for player development.
  - Several items discussed including:
    - Rotation through age groups
    - Potential fees attached to training sessions
    - Possible coaches to lead sessions
    - Offering sessions to both LL & rep players
    - Registration for sessions and cap of 40 skaters
  - Sub-committee developed to explore options with a one month trial for members

### Teams/Coaches/Goalies

- One U8 coach to be confirmed, otherwise, all coaching spots have now been filled.
- Coaches now fill online form with roster (new process)
  - Waiting on some teams to complete this step (delay due to filling coaching positions)
  - Sarah and Kim are working on updating all forms with contacts for tracking i.e. COVID screening, once this process is complete coaches will be informed to share link with their team
- High School on-ice volunteers
  - Must be minimum 3 years older than players
  - Must be fully vaccinated - 14 days past second dose

- Must be added to the volunteer roster before stepping on the ice
- James and Nathan currently working through the 2021-2022 rosters
- Brad inquired about the potential for reimbursement of coaching qualifications certifications.
  - Started this season with 50% of required head coaches
  - Suggested considering a reimbursement program with an agreed commitment, i.e. 2 years with NVMHA, for coach retention and development
  - HCR 3.0 now tracks coach courses and costs

*Action Item: Brad to work with Scott to determine potential cost for a reimbursement program and report the average new and recertifications per year.*

- Cheryl requested clarification of coaching requirements for each level.
  - Board members reviewed the coach stream from the OMHA manual of operations
  - Confirmed that a coach for a division must have a valid certification in the identified requirements, however may also hold other coaching certifications simultaneously

### Registration

- Cydele working through HCR 3.0 to approve each player independently.
- U11-U15 still have pending players
- All players must be approved for OMHA roster approval
- Current issue with OMHA access, resulting in inability to approve rosters at this time.
  - HCR working to correct his issue as rep teams have tournaments that require approved rosters.
- Approximately 12 players required to show proof of 2nd dose - team managers to help secure this information
  - Trainers to keep a list in trainer's kit
- Nathan to host managers meetings, one for rep and one for LL, within the next week or two.

### Equipment

- Alyssa to be supplied with a key to the equipment room
  - Inquired about pinnies as there was 3 full sets at one point and they will be needed this season due to the Atom teams having the same coloured jerseys this year.
- Several items discovered during equipment room clean out including:
  - Timbit Piggy Banks (103)
  - Timbits hats (18)
  - Lego sets (8)
  - Youth hockey sticks (2)
  - Headphones (30-40)

- Suggestion made to save the piggy banks for mites and U7 end of year and to consider developing a raffle for some of the remaining items. Perhaps in December with proceeds going to the local food bank.
- Teamwear
  - Two options for teamwear this year, selection will depend upon final cost to members, options for a fitting night, any kickback to the league.
  - Alyssa to follow up with both options, once the provincial announcement regarding COVID protocols is made tomorrow.
- Jerseys
  - Rep jerseys were ordered last week and will take 4-5 weeks for delivery
  - LL jerseys to arrive next week except for 1 U13 team which was a delayed order due to the reformatting of teams
  - No update on the Timbits jerseys at this time, they were expected to have shipped two weeks ago
  - Atom jerseys already on hand.

*Action Item: Kim to follow up with Brian regarding trainer's kit distribution.*

#### Treasurer's update

- Refunds have slowed down
- Scott waiting on cheques from the bank
- Currently about 20 cheques issued for over \$10,000
  - mostly A, AA & AAA players that were required to register with NVMHA prior to tryouts
  - In the future, consider collecting the first payment of \$200 via cheque and wait to cash it until player is confirmed as returning to play for NVMHA
- Alyssa requires a cheque for rep jerseys & socks - to follow up with Scott
- Two players with outstanding registration fees, to follow up with this week.

#### Sponsorship

- Sublimated jerseys cannot have sponsor bars added as jerseys cannot be reused.
- Suggestions to consider alternative options for displaying sponsorship moving forward i.e. a sponsorship banner hung in the arena.
- Dawar currently working on sponsorship with 4 confirmed at this time (3 rep & 1 LL)
- U11 does not have a sponsor as of yet

*Action Items: Alyssa to follow up with Laurie at Jersey 29 Custom Apparel regarding sponsorship bars.*

#### Future Board Meetings

- Concerns raised regarding conflicts with current board meeting dates/times
- Meetings must take place the first week of the month.

*Action Item: Cheryl to develop a survey for board members to identify their preferred day/time for meetings.*

Community Involvement

- NVMHA accepted to participate in static Christmas parade again this year
  - Volunteers will be needed to set up and take down display

Meeting Adjourned at 9:34pm  
1<sup>st</sup> Alyssa Baker 2<sup>nd</sup> Nathan Burns

Next Meeting to be held November 4<sup>th</sup> @ 7pm